

SMUPA EXECUTIVE BOARD MEETING MINUTES

September 8, 2008

APPROVED 10/7/08

The meeting was called to order by Nick Povio at 6:34 PM.

Secretary's Report: Jackie Wagner read the minutes from the 8/16 meeting. Mike Kelvy suggested 1 change to not use the names of members v6t5ng aga5nst the motion, just use the number of "Nay" votes.

Treasurer's Report: Rick Hillman presented his report. See attached. Reminded everyone to use the deposit/withdrawal request forms in order to keep proper track. While going through old records, Rick discovered our tax certificate had expired. Rick to investigate. Rick would like to move the bank accounts to Commerce Bank. Finance committee concurs with the Treasurer's findings. Stan Brzezynski requested he be notified of new bank information for our 50/50 license. Susan Sereni requested a student credit column be added to our Statement of Revenue. Sharon Hillman asked if we allow parents to prepay their Disney trip, would it be detrimental to our fundraising efforts. Nancy Adams stated a freshman parent was interested in making payments in addition to making a donation to the unit. No motion was made to accept trip payment in advance. Rick mentioned we will be keeping track of inventory in the band store twice per year. Same will be done with Rosa's gift certificates. Report will be filed for audit.

Audit Committee Report: Kurt Cherry presented his report. Examined records July 18, 2008. They found all records to be in order. Report to be filed.

Finance Committee Report: Chairman Kurt Cherry and Rick Hillman discussed copier accounting and changing of the bank account, as well as checks returned for non-sufficient funds. After 1st time, request check be made good and our bank fees covered. After the 2nd time, only cash, money order or cashier's check will be accepted. A motion was made by the Finance Committee to move our accounts from Sovereign Bank to Commerce Bank. Unanimous vote to move accounts.

Vice President's Report/Fundraising: Susan Sereni mentioned magazines, candy deadlines next Monday. Everyone attending meeting tonight will receive a free 2008 dinner book. We receive \$10 on each book. Mike Kelvy will be setting up a table to discuss Ribbon books after tonight's meeting. Susan mentioned Rosa's gift certificates. Rosa has agreed to return 25% back to SMUPA for any special event/catering event. SMU Films put together a band camp DVD for sale for \$15 ea. One Stop Shopping was not as successful as year's past, but still a good fundraiser. Susan needs help at the Septemberfest, especially 11:00-5:00. Walt Wagner will allow Dave Sereni to use his truck & trailer to transport water, etc. October will be fresh fruit sales, pies, cheesecakes, pretzels and cookie

dough fundraisers. Susan prepared and distributed bus lists. Yankee Candle fundraiser will be distributed tonight.

Membership Report: All but 39 people have paid their membership.

Uniform Report: Debbie Bearce stated everything went extremely well the week of band camp. She will be telling parents about proper cleaning and maintenance of uniforms at the general meeting.

Band Store Report: Theresa Povio stated we made \$181.55 in sales during band camp & one stop shopping. She purchased more black hoodies, green baseball caps and green T-shirts as well as polo shirts and drill shorts.

Sunshine Report: Marianna Kely sent a get well card to Karen Lewis.

Field Crew Report: Nick presented the report for Rose Povio. We have 4 new members and we are looking for at least 3 more to help with flags. Field Crew will meet Saturday, 9/13 at 8:00 a.m. to review field set-up.

Web Master's Report: Dave Sereni stated website is up-to-date. He stated minutes and Treasurer's report will now be posted on the website. All band camp photos including group, staff and e-board photos are uploaded. 280-350 hits per day. Susan Sereni suggested to NOT read the minutes at every meeting now that they are being posted on the website.

Music in Motion Report/Ad Book: Nancy Adams stated we have received 38 ads totaling \$4,676 to date. This represents a significant decrease from last year. We are extending the due date to September 15th. We only have 70 parents volunteering for MIM so far. We usually have 110 parents. We need to push for volunteers. Committees will meet at the next meeting. We have committed to sell 100 cases of candy; to date we've only sold 40.

President's Report: Nick spoke w/Mrs. Mattis about possible change to MIM next year to move it to a Saturday or College of New Jersey for an evening performance in order to increase the amount of bands in attendance. Flyer for our Beef & Beer fundraiser October 24th will be posted on the website tomorrow. Catering by Ancient Order of Hibernians. Band will be "Unfinished Business". Susan Sereni asked if this is adults only – yes. Formation of the Leadership Team includes all section leaders and drum majors. Will be meeting every 2 to 4 weeks during the band season. Will act as a direct link to SMUPA with concerns. Band student, Srinik Sinha is the liaison and attended the meeting.

Unit Liaison Report: Srinik reported feedback was positive and appreciative of everything that was done during band camp.

Director's Report: Mrs. Guinta thanked everyone for all they did during band camp. First game is Saturday, 9/13. Report time 8:00 a.m. to inspect uniforms and begin practicing approximately 8:30. Black pants for band, green dress for drill team. Game begins at 11:00 a.m. against Notre Dame. Instrumental music handbook was distributed to all band members. New attendance policy. Bus lists will be used to track attendance. Stephanie requested we begin trying to get tickets to West Side Story on Broadway earlier than usual to ensure we get tickets. She would like to request payment for the trip in advance. Rick Hillman suggested once we have the information regarding advance purchase of tickets and bus expense, we will make a motion for SMUPA to advance the money needed. October 25th is Senior Parent Day. Homecoming is September 27th.

Unfinished Business: None

New Business: Mike Kelvy suggested we offer a golf outing in the spring. All agreed. Mike will organize.

Meeting adjourned at 7:45 p.m.

Respectfully Submitted:
Jacqueline Wagner, Secretary